

RAS Policy for the Assignment of Pads, Observatories and Warming Rooms

Should one or more pads, observatories, or warming rooms become available at GMARS for any reason, the GMARS Site Director shall assign or re-assign the facility following these guidelines:

- The GMARS Site Director will announce such a vacancy in the club newsletter.
- The announcement will invite RAS members in good standing to apply for the license to that facility (by contacting the GMARS Site Director) by a certain specified time that is not less than ten days after the date of the announcement. At his or her discretion, the GMARS Site Director may also announce the vacancy by email, via the RAS website and by posting in the GMARS clubhouse.
- If more members apply than there are available facilities, the GMARS Site Director will conduct a random lottery to select the order of members who will be offered the license. The winner(s) of that lottery have right of first refusal to the vacant license(s), and must make their decision, and pay any costs and annual license within thirty days for existing construction, and within thirty days after a request by the club for new construction.
- Should a lottery winner decline a license once offered, or fail to pay the fee and license costs, the license will be offered to the next member on the lottery list.
- The cost of assumption for a license for an existing facility shall be \$350 for a pad without pier footing, \$425 for a pad with a pier footing, and \$3500 for an observatory or warm room.
- The annual cost of the license shall be the same as paid by other license holders for similar facilities, but may be pro-rated if for less than a year's use.

Additional Considerations

Before announcing the vacancy, the GMARS Site Director shall allow a current license holder for a given class of facility to move from his or her existing facility to the newly available one in that class.

There shall be no additional payment for such a move, except when changing from a pad without a pier footing to a pad with a pier footing, in which case the cost for assuming the license for the new pad will be \$75.

Should there be a pre-existing waiting list for newly available facilities, before announcing the vacancy and using the guidelines described above, the GMARS Site Director will offer the vacant facilities to the members on that waiting list in order. Should a member on the waiting list decline the newly available facility, the member will maintain his or her place on the original waiting list for facilities.

The RAS Board of Trustees will revisit the cost to assume a facility license every three years, or as circumstances such as availability or replacement cost significantly change. These guidelines will apply to planned or new construction as well as existing facilities. All facilities licenses are granted to a specific member or members at the time of the original license. A licensee may not transfer that license to another person. A licensee may allow another member to share a license, but the license itself remains with the original licensee. The second member sharing a license has no right to that license should the original licensee not renew. If the original license was granted to more than one member, a surviving original licensee may renew that license.

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